



LISA M. LEONDIS
AGRICULTURAL COMMISSIONER/
SEALER OF WEIGHTS & MEASURES

SAN MARCOS OFFICE
(760) 752-4700
FAX (760) 724-4098

County of San Diego

DEPARTMENT OF AGRICULTURE, WEIGHTS AND MEASURES

9325 Hazard Way, Suite 100, San Diego, CA 92123
Phone: (858) 694-2739 FAX (858) 467-9697
<http://www.sdcawm.org>

SANDY PARKS
ASSISTANT DIRECTOR

WEIGHTS & MEASURES
(858) 694-2778
FAX (858) 467-9278

Dear Valued Customer:

To ensure a fair and equitable marketplace for businesses and consumers, weighing and measuring devices (such as scales and meters) used for commercial purposes must be registered annually before being used or placed into service. Registration fees offset the cost of inspecting and testing devices.

ACTION REQUIRED: Your Annual Registration for Commercial Weighing & Measuring Devices is enclosed. Please:

- ☐ Make any necessary changes on the form.
- ☐ Return the bottom portion of the form with your payment.
- ☐ Include payment for business location, device, admin fee,* and any accrued penalties.
 - Make check or money order payable to: *County of San Diego*,
 - Use Visa or MasterCard with signed authorization form, or
 - Visit our office, Monday-Friday, 8:00 a.m. to 4:00 p.m., excluding holidays.
- ☐ Keep the top portion of the form – it shows the Renewal Period and expiration date. Your registration is valid once your form and fees are received. Certificates will no longer be issued.

***ANNUAL DEVICE ADMINISTRATIVE FEE:** Effective March 6, 2012, we must collect and remit this fee to the California Department of Food and Agriculture, Division of Measurement Standards.

- The fee helps offset state costs to provide statewide uniformity, oversight, technical training to county inspectors, and certification of county standards.
- The fee shall be assessed on every commercial scale or meter registered within the state.
- More information: <http://www.cdffa.ca.gov/dms/regulations.html>

DUE DATE AND PENALTIES:

- Registrations not received or postmarked within 30 days of the due date will accrue penalties. (Your due date is on the enclosed application form.)
- 50% penalty is levied every 30 days past the due date, up to 200% penalty.

ADDITIONAL INFORMATION:

- Effective in January 1, 2012, registrations are now distributed throughout the year. Check your enclosed form for your twelve month registration period and expiration date.
- A separate registration application (with applicable fees) is required for each business location and/or each vehicle with one or more commercial scales or meters.
- Registrations are not transferable from one person to another or from one location to another. If your business moves or is sold to new owner, a new registration is required.
- Annual registration is the responsibility of the person who owns or uses these devices.

RESOURCES:

- Information on line: <http://www.sdcounty.ca.gov/awm/wm.html>.
- Please call: 858-694-2778, Monday – Friday, 8:00 a.m. to 4:00 p.m.